

## Requirements for suppliers and business partners to provide information in the collection of data according to Art. 13 GDPR

### 1. Name and contact details of the controller

amo-tec GmbH  
Memminger Str. 37  
87746 Erkheim  
Germany

- Associated companies
- Authorities
- Data protection officer
- Customers
- Interested parties
- Banks
- Credit agencies
- Collection agencies
- Courts
- Lawyers
- Management officers
- Logistics companies
- Certification/accreditation bodies

### 2. Contact details of the data protection officer

DataCo GmbH  
Dachauer Str. 65  
80335 Munich  
Email: datenschutz@dataguard.de

### 5. Transfer of personal data to a third country

There are no plans to transfer your personal data to a third country or international organisation.

### 3. Purposes and legal bases of processing

#### Purposes of processing:

Your personal data is collected for:

- Measures prior to entering into a contract
- Performance of a contract
- Correspondence
- Invoicing/administration
- Inclusion in a database of suppliers and business partners
- Planning, completion and documentation of audits
- Documentation of compliance with the requirements to accreditation bodies, authorities, standard institutions and customers and to enable verification.

#### Legal bases of processing for suppliers:

Processing for the performance of contracts pursuant to Art. 6 para. 1 sentence 1 point b) GDPR  
Processing on the basis of a legitimate interest pursuant to Art. 6 para. 1 sentence 1 point f) GDPR

### 6. Retention period for personal data

After collection, your data will be stored by the controller for as long as is necessary for completion of the specific task, taking into account the statutory retention periods in accordance with Sec. 257 Commercial Code (HGB); Sec. 147 Fiscal Code (AO).

### 7. Rights of the data subject

**You have the following rights according to the General Data Protection Regulation:**

**Where your personal data is processed, you have the right to obtain information from the controller about the data stored concerning you (Art. 15 GDPR).**

**Where inaccurate personal data is processed, you have a right to rectification (Art. 16 GDPR).**

**Where the legal requirements are satisfied, you may obtain erasure or restriction of processing and may object to processing (Art. 17, 18 and 21 GDPR).**

**Where you have consented to data processing or a data processing agreement exists and the data processing is carried out with the help of automated procedures, you may have a right to data portability (Art. 20 GDPR).**

### 4. Recipients or categories of recipients of the personal data

Your personal data is transferred to:

- Contract processors
- Tax consultants
- Auditors

**You also have the right to lodge a complain with a  
supervisory authority (Art. 77 GDPR).**